



MATERIAL HANDLER

Job Description

- Offloading and loading delivery wagons
- Receiving deliveries and checking goods in
- Transporting materials to different areas of the factory
- Restocking stores
- Collecting goods from suppliers, locally and nationally
- Making up and packing production and installation kits
- Maintaining stock levels
- Performing stocktakes
- Using manual handling equipment safely
- Operating a forklift

Skills & Experience

- Driving Licence (Essential)
- RTITB Fork Lift Truck Licence (Essential)
- Previous materials handling or warehousing experience would be an advantage
- Previous experience of operating a forklift truck (desirable)
- Keen eye for detail and accuracy
- Ability to work on own initiative and as part of a team
- Strong communication skills

Continuous Personal Development

The post holder must be committed to their continuous personal development, in order to undertake the role more effectively and support the development of the company.

Diversity

The post holder is required to have due regard of equal opportunities at all times and to conduct themselves in a manner that is fair and reasonable towards all, ensuring that exceptional service standards are maintained.



Other Duties

The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties that may be required from time to time, within the general scope of the post. Any such duties should not substantially change the general character of the post.

Other Factors

- Flexible and adaptable approach to working hours and job tasks with a willingness to work overtime as required.
- Willingness to support work across the UK.
- Right to work in the UK.
- Driving license.

Job Type: Full-time

Pay: £12.40 per hour

Expected hours: 39 per week

Schedule:

Monday to Friday

Work Location: In person

Benefits:

- Additional leave
- Bereavement leave
- Company pension
- Cycle to work scheme
- Enhanced maternity leave
- Enhanced paternity leave
- Free parking
- On-site parking
- Referral programme
- Sick pay

**For interested applicants, please send your
CV to careers@clarkdoor.com
Subject: Material Handler - Surname**